

INFORMATION TRACKING FORM

Child's Name: _____ Date: _____
DOB: _____ SSN: _____-_____-_____
Classroom: _____

ENROLLMENT FORMS:

RECEIVED:

All children:

1. Child Enrollment Form
2. Individual Information Sheet.....
3. Transportation Form
4. Attendance Contract
5. Photograph/Print Release
6. Parent Policy/Procedure Review
7. Food Program enrollment form (one time only)
8. Food Program qualification form.....
9. Release of Information-general
10. Release of Information-specific
11. Birth History (one time only)
12. Privacy Practices
13. Medical Examination Report
14. Immunization Records
15. Photograph
16. Copy of Guardian's photo identification.....

Infants/Toddlers:

1. Special Instructions for Infants & Toddlers Form.....
2. Food Program Infant Feeding Preference Form.....

Children with Special Needs:

1. School District Transportation Form (if needed).....
2. Individual Plan for Specialized Care
3. Doctor's Prescription for Physical Therapy.....
4. Copy of Current IEP or IFSP.....

Any Additional Information:

NEEC Staff Representative Signature

Date